



In the Council Chambers and Via Zoom at 525 San Anselmo Avenue, San Anselmo, CA 94960

Town Council Agenda

Tuesday, February 10, 2026

7:00 PM

Meeting held In-Person and via Zoom:

<https://us02web.zoom.us/j/84863566388>

Or Telephone: +1 669 900 6833 | Webinar ID: 848 6356 6388

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to towncouncil@sananselmo.gov or eComments on the Agendas and Meeting webpage before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

For PC, Mac, or smart phone, use the Raise Hand function when public comment for an item is requested. It is a button that is located at the top or bottom of your screen, based on your electronic device.

For landline phones, Raise Hand to be recognized with *9

Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. The Town Council's regular meeting will not be cancelled if any technical problems occur during the meeting.

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

Open time for public expression.

The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose

following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community.

Council requests for future agenda items.

Council committee liaison reports, questions and comments to staff; staff miscellaneous items.

Special Presentation. There are No Special Presentations.

1. Consent Agenda:

The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.

1.1 Approve the Draft Minutes of the Regular Meeting of January 27, 2026

[Staff Report \(DOC\)](#)

[Attachment 1- Draft Minutes of the January 27, 2026 Regular Town Council Meeting \(DOC\)](#)

1.2 Receive and Accept the Fiscal Year 2024-2025 Audited Annual Financial Report

[Staff Report \(DOC\)](#)

[Attachment 1 San Anselmo Financial Report FY2025 \(PDF\)](#)

[Attachment 2 Required Communications FY2025 \(PDF\)](#)

[Attachment 3 Memorandum of Internal Controls FY2025 \(PDF\)](#)

[Attachment 4 GANN Limit FY2025 \(PDF\)](#)

1.3 Adopt an Ordinance Amendment to Title 10 “Planning and Zoning”, Section 10-3.302 “Land Use Regulation Table” and Section 10-3.1702 “Definitions” to Limit Live Entertainment in Restaurants to 10:00 P.M. and Require a Conditional Use Permit for Live Entertainment After 10:00 P.M.; and make associated CEQA Exemption Finding.

[Staff Report \(DOC\)](#)

[Attachment 1- Ordinance \(DOC\)](#)

1.4 Adopt a Resolution Establishing Policy for Disposition of Unclaimed Money Pursuant to California Government Code Section 50050 et seq

[Staff Report \(DOCX\)](#)

[Attachment 1 Draft Resolution Establishing Policy for Disposition of Unclaimed Money \(DOCX\)](#)

1.5 Receive and File Report of Checks Issued for January 2026

[Staff Report \(DOCX\)](#)

[Attachment 1 Check Report January 2026 \(PDF\)](#)

1.6 Review the List of Town Council Committee Assignments and Ratify Councilmember Kullaway’s Assignments for 2026

[Staff Report \(DOC\)](#)

[Attachment 1- Town Council 2026 Assignments and Proposed Councilmember Kullaway's Assignments and Vacant Seats \(DOC\)](#)

- 1.7 Receive the Quarterly Treasurer’s Investment Report for December 2025
[Staff Report \(DOCX\)](#)
[Attachment 1 Quarterly Investment Report December 31 2025 \(PDF\)](#)

2. Council Business Items:

In general, the following procedural order applies to items of business:

- Presentation
- Town Council questions
- PUBLIC COMMENT – limited to 3 minutes/person
- Town Council discussion/action

- 2.1 Receive and File the Community Development Department Permit Improvement Program Phase I Findings and Next Steps. The Town Council’s consideration of the Permit Improvement Program Phase I report and potential direction to enter Phase II does not constitute a “project” as defined by the California Environmental Quality Act (CEQA).

[Staff Report \(DOC\)](#)

[Attachment 1- Permit Improvement Program Phase I Report \(PDF\)](#)

[Attachment 2- Permit Improvement Program Phase II Proposal \(PDF\)](#)

[Public Comment- Krawitz \(PDF\)](#)

[Public Comment- Mendes \(PDF\)](#)

- 2.2 Receive the Community Development Department and Department of Public Works FY 2025–26 Q2 Report (October-December). Receiving this report is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code §21065).

[Staff Report \(PDF\)](#)

[Attachment 1- Climate Action and Sustainability Highlights and Planned Projects for FY 25-26 \(PDF\)](#)

[Attachment 2- Aging Spreadsheet for Building Permits \(PDF\)](#)

[Presentation \(PDF\)](#)

- 2.3 Approve a Resolution Amending the 2025-2026 Budget. The Council’s discussion and acceptance of this item is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code §21065).

[Staff Report \(DOCX\)](#)

[Attachment 1 Resolution Amending 2025-2026 Budget \(PDF\)](#)

[Attachment 2 2025-2026 Overview of Fund \(PDF\)](#)

Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email savila@sananselmo.gov. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodations to help ensure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall

located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council's decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is February 24, 2026.

Administration Department
Town Hall
525 San Anselmo Avenue
San Anselmo, CA 94960
(415) 258-4691

Town Council
Steve Burdo, Mayor
Chantel Walker, Vice Mayor
Yoav Schlesinger, Councilmember
Eileen Burke, Councilmember
Tarrell Kullaway, Councilmember

Staff
David Donery, Town Manager
Linda Kenton, Assistant Town Manager / Town Librarian
Jeff Zuba, Finance and Admin Services Director
Megan Holt Acevedo, Town Attorney
Serge Avila, Town Clerk
Heidi Scoble, Community Development Director
Sean Condry, Public Works Director
Mattie O'Grady, Community Services Director
Mike Norton, Chief of Police
Dan Mahoney, Fire Chief

DECLARATION OF POSTING

This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the Town of San Anselmo website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.